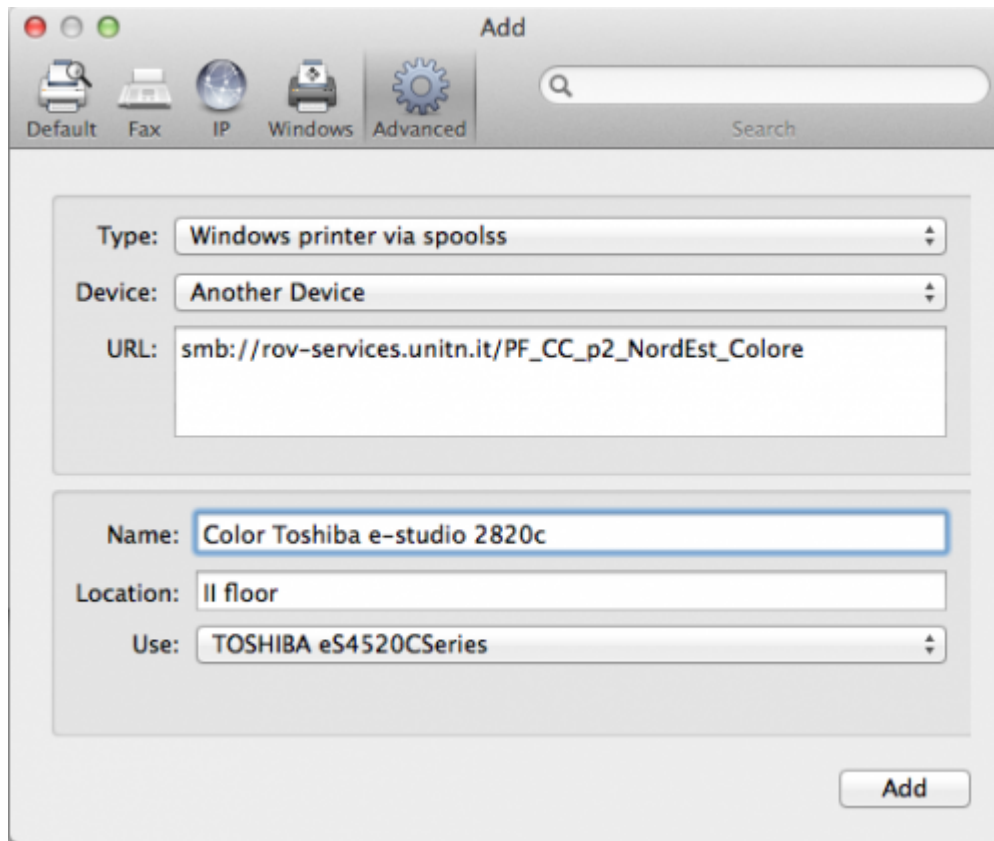


# OS MAC

## Connecting Printers



- **Navigate** to **System Preferences → Print and Scan**
- Click the + button **to add a new printer**
- **Control-Click** (or mouse **right-click**) on the Toolbar and select **Customize Toolbar**
- Drag the **Advanced** icon onto the bar, then click the newly added Advanced button
- Select **Type: Windows printer via spoolss** device type
- Enter **URL**, such as: **smb://rov-services.unitn.it/printer\_name** (Tip: printer\_name is the printer's share name; i.e. "PF\_CC\_p2\_NordEst\_Colore")
- In **Name** field, enter a friendly and informative printer name. (i.e. "TOSHIBA e-Studio 2820c")
- Choose a driver for this printer by pulling down the drop-down box **Use** and selecting Select Software (if the proper driver is missing, download it before this procedure)
- Click the **Add** button
- **Test print** and when asked use the correct UNITN credentials. (see image below)



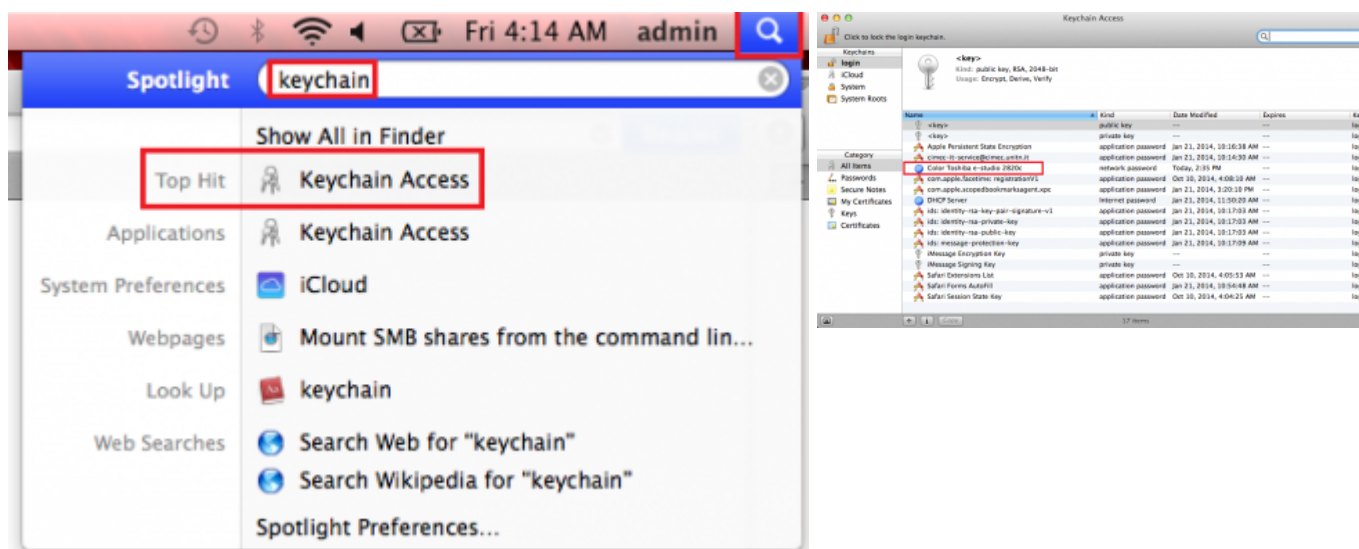
**N.B.:** Printers all have a name (it also appears on the label on them) composed as follow:

### **PI\_p0\_Portineria\_Colore**

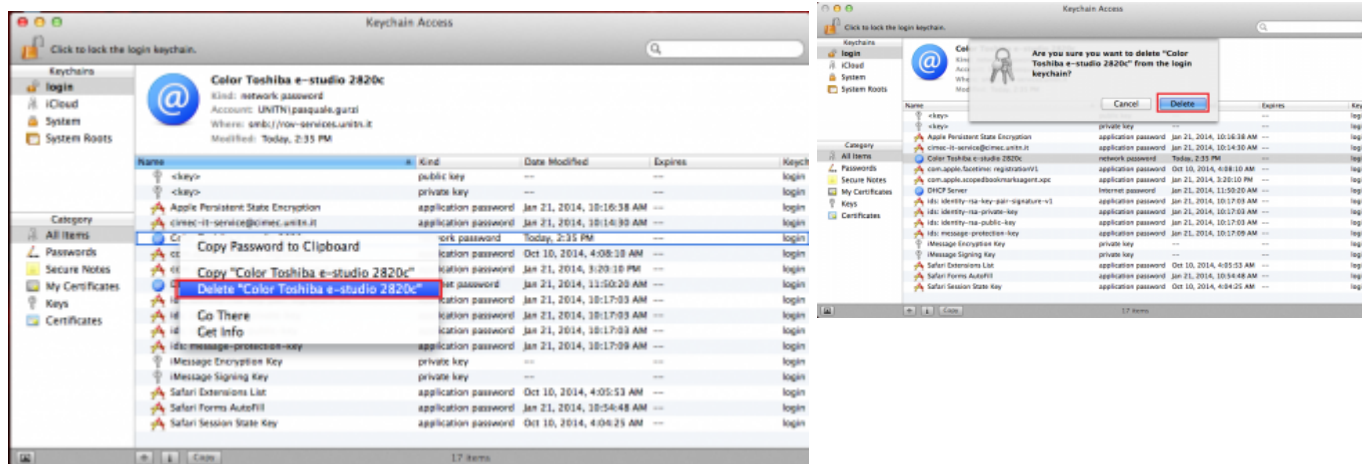
- **PI** (o PF) = Palazzo Istruzione (o Palazzo Fedrigotti)
- **p0** = Ground Zero
- **Portineria** = Place identification where the printer is located
- **Colore** = Printer type (Color or Black and White)

**CRITICAL:** If you have changed your **UNITN password** you must delete the previously saved credentials, to do this:

- Using the quick search, in the upper left, open the **application keychain** → **select the entry** for the printer



\* **Control-Click** (or mouse **right-click**) select **delete** → at request **confirm**



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